## We're here for you!

RCC's Accessibility Services (AS) is committed to creating an inclusive and supportive learning environment for all students.

Our Accessibility Services office provides accommodations and support for students with documented disabilities, ensuring equitable access to academic programs, services, and activities.



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## Contact Us


Counseling & Career Services

Building 13, Office 1315

Susan Moore, LCMHC
Accessibility Coordinator/Counselor

910-272-3345

smoore@robeson.edu

www.robeson.edu/counselingcareerservices/


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# ACCESSIBILITY SERVICES

## What Is a Disability

**A physical or mental impairment that significantly limits major life activities.**

Examples include, but are not limited to:

- Developmental
- Health/physical (acute and/or chronic)
- Intellectual
- Sensory
- Learning
- Mental health/psychological
- Mobility
- Neurological
- Speech/language
- Temporary conditions

## What Are Accommodations

Accommodations are adjustments that remove learning barriers, allowing full participation in coursework and campus activities.

Some accommodations we offer:

- Alternate formats (braille, large print, e-text, audio software)
- Sign Language Interpreter
- Extended testing time
- Extended time on assignments, when appropriate
- Assistive technology
- Distraction-reduced testing area
- Preferential seating

## How to Request Accommodations

1. **Contact Accessibility Services**- Self-identify and talk with your Accessibility Coordinator as early as possible.
2. **Submit Documentation**- Provide completed professional documentation, an application, and a release form for verification.
3. **Discuss Accommodations**- Meet with your Accessibility Coordinator to discuss appropriate accommodations.
4. **Receive Your Accommodation Plan and Letter of Accommodation**- Your Individualized Accommodation Plan will be given to you, and Letters of Accommodation (LOA) will be sent to your instructors.
5. **Stay Connected**- Check in with your Accessibility Coordinator throughout the semester for support.

As a student, you are protected by confidentiality policies. Please note that no other individuals, including parents, instructors, case managers, etc., can request accommodations on your behalf.

## Documentation Guidelines

Students requesting accommodations must provide current documentation from a licensed professional verifying their disability. Documentation should include a diagnosis, functional limitations, and recommended accommodations on official letterhead.

## Temporary Accommodations

Temporary accommodations are available for injuries or students actively undergoing diagnosis/treatment. Contact the Accessibility Coordinator for more information.

**Questions?**

Call

(910) 272-3345



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