

OFFICE OF STUDENT FINANCIAL AID
ROBESON COMMUNITY COLLEGE
Student Center Building 13
PO Box 1420
Lumberton, NC 28359

Satisfactory Academic Progress Appeal Form

T 910.272.3352 F 910.272.3314 Email: finaid@robeson.edu
Website: https://www.robeson.edu/fa/

Stude	ent's Name: Student ID:
Addr	ress: City/State/Zip
Phon	ne #:Email:
SEC	TION I: Student Information
-	ou have a current Financial Aid application (FAFSA), on file? Yes NO se Note: a FAFSA must be on file before a decision can be made).
	I am appealing my suspension due to my cumulative GPA of less than 2.00. (Complete Section II, IV,V)
	I am appealing because I failed to meet the required 67% completion rate. (Complete Section II, IV, V)
	I am appealing because I have exceeded/nearing the maximum number of credit hours allowed to continue receiving financial aid. (<i>Complete Section III, IV, V</i>)
	FION II: Extenuating Circumstances – Please select and complete the option that best describes the <u>extenuating</u> mstance(s) that has contributed to you not meeting the Satisfactory Academic Progress requirements.
	 Death of an immediate family member. Include the following in your personal statement as instructed in Section III: your relationship to the deceased and date of death. Acceptable Documentation: Attach a copy of the death certificate, obituary, or funeral program.
	 Serious illness or injury to student or immediate family member. Include the following in your personal statement as instructed in Section III: The nature and dates of the illness or injury. Acceptable Documentation: Statement from hospital or physician on letterhead, including dates of treatment and affirmation that the situation has been completely resolved.
	 Significant trauma in student's life that impaired the student's emotional and/or physical health. Include the following in your personal statement as instructed in Section III: The nature and dates of the significant trauma. Acceptable Documentation: Statement on letterhead from a professional counselor, clergy, or attorney, including dates, details, and resolution of trauma.
	 Other unexpected circumstance beyond the student's control. Include the following in your personal statement as instructed in Section III: The nature and dates of the unexpected circumstance. Acceptable Documentation: Attach supporting documentation including dates, details, and resolution of

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison or both.

the unexpected circumstance.



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	What has changed in your situation that will allow you to make satisfactory academic progress?
1	Why did you fail to make satisfactory academic progress?
	N IV: Personal Statement - Please provide a detailed explanation answering the following <u>2</u> questions in paragraphs, addressing the extenuating circumstance(s) that you selected in Section II.
	 Include the following in your personal statement as instructed in Section IV: Explanation of the circumstances that have caused you to not complete your degree within the allotted timeframe. Attach a <u>signed</u> program evaluation or a <u>signed</u> letter on school letterhead from your Academic Advisor including the month and year of expected graduation.
	 ☐ I was accepted into a program and already had a significant number of credits. ☐ Other unexpected circumstance beyond my control
	☐ I am pursuing a second degree, diploma, or certificate.
	☐ Program of study has changed from:to ☐ I have transferred credits from other schools.

HELPFUL TIPS:

- 1. APPEALS WILL NOT BE REVIEWED WITHOUT SUPPORTING DOCUMENTATION

 AND

 TYPED PERSONAL STATEMENT WITH WRITTEN SIGNATURE
- 2. Students seeking to reestablish financial aid eligibility remain ineligible to receive financial aid assistance until the appeal process is complete and a decision has been made by the Financial Aid Office. Students should be prepared to pay tuition, fees, and other educational expenses until s/he has been approved to receive financial aid
- 3. Appeals submitted after the following dates will be evaluated and processed for the following semester:

July 1 - Fall Semester

November 1 - Spring Semester

April 1 - Summer Semester

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SECTION V: Student Certification (Terms and Conditions)

My signature certifies and confirms that I have read, understand all instructions, have provided accurate, complete, and current information. Furthermore, I understand if approved, I must meet the following conditions of the appeal for **EACH** and **EVERY** semester until I meet the minimum requirements of RCC's Satisfactory Academic Progress Standards.

The conditions of the appeal include:

- 1. NO WITHDRAWLS, DROPS, or INCOMPLETES, and
- 2. NO grades below a C.
- 3. NO changes to program of study/major
- 4. Proof of visitation to The Learning Center (located in Building 14, Room 27B)

if these conditions are NO1 met, I understand tha	i my financial aid eligibility will be TERMINATED for t	ne
next semester(s) and I will be responsible for payi	ng for my tuition, fees, and other educational expenses.	
Ctudent Cianeture	Data	
Student Signature	Date	