

Admissions Health Science Timeline for 2025 Fall Enrollment

Program: Associate Degree Respiratory Therapy (AAS)

April 15	Early Admission Completed Checklist and Supporting Documentation Deadline (Submitted to the Admissions Office)
May 15	General Admission Completed Checklist and Supporting Documentation Deadline (Submitted to the Admissions Office)
June 15	Program Director Notification to Applicants of Status (by mail)

For Questions Please Contact Kelli Heustess kheustess@robeson.edu or 910-272-3400.

Note:

Each applicant is responsible for following the stated timeline outlined above and for the submission of all required documents to the Admissions Office.

Students that will complete prerequisites by the summer semester of enrollment year are encouraged to apply by General Admission date of May 15th. Application will not be considered for review until final grades are posted and student provides unofficial transcript of course completion.

Applicants completing the Health Science Admissions process after the established timeline will be considered based on space availability.

Students are expected to attend a Respiratory Therapy Program Information Session. Applicants will earn 2 points for the application packet by submitting a signed certificate of participation.

Information Session Spring 2025:

February 24, 2025

April 23, 2025

All Information Sessions will be held in the Health Science Bldg. (17) Rm 1751A at 3pm.

Name: _____ College Id#: _____
Address: _____ City _____
State _____ Zip Code _____ E-Mail Address _____
Telephone Numbers: Home _____ Cell _____

Application Overview and Directions

NOTE: Students must have a 2.5 or greater grade point average (GPA) in program general education/related courses at the time of checklist submission to Admissions in order to be considered for health science program admission. Students will be required to obtain a letter grade of “B” or greater in BIO 168 **or** CHM 131. For Respiratory Therapy, the GPA will be based upon grades earned in BIO 168, BIO 169, CHM 131 & 131A, ENG 111, ENG 112, MAT 110, PSY 150, Humanities/Fine Arts elective. The Respiratory Therapy faculty **will not** review if the GPA is less than 2.5 in Respiratory Therapy general education/related courses.

Students may earn points for admission based upon final course grades in HSC 110 and MED 120; however, these courses **are not** considered in the calculation of GPA for admission.

Please place a check mark beside each item as they are completed. All items identified on the checklist must be completed prior to submitting checklist to the Admissions Office.

- _____ 1. Completed RCC Admissions Application.
- _____ 2. Requested official high school and college transcripts.
- _____ 3. Completed placement testing, remediation or college transfer courses in Writing, Reading, Math-Numerical and Math-Elementary Algebra as defined in current college catalog for selected health program.
- _____ 4. Have requested that three references be submitted to the Office of Admissions on forms provided.
- _____ 5. Have completed information requested on the attached Health Science Admissions Ranking Information Form.

With the completion of items 1 – 5 proceed to the Admissions Office to submit checklist and supporting documentation. All documentation must be received by May 15th of the planned enrollment year. If there are vacancies in the program after the selection process is complete, applicants who applied by the deadline date and who will successfully complete the minimum admission requirements by the end of summer semester may be considered for selection.

I certify that the attached application related items are correct and accurate. I understand that the falsification of any information or documentation will result in the revocation of this application.

Applicant Signature _____ Date _____

For Office Use:

Date Received _____ Date _____

Health Science Admissions Ranking Information

Part I Participation in Program Information Session

For Part I, applicants must submit a *signed certificate of participation* in a Respiratory Therapy program information session. The program director, program faculty or designee will provide a signature that denotes the applicant's attendance in a program information session. Applicants must provide a copy of the certificate of participation in the application packet.

- Signed certificate of participation – 2 points

Part II Academic Performance

For Part II, applicants will either complete the **High School Educational Experience** section or the **College Educational Experience** and **College Science Course** sections.

High School Educational Experience

High School information will be used only for applicants that have not completed a minimum of nine semester hours of college credit. Only high school courses identified below will be considered. Points will be awarded in the following manner:

- Highest Level Science Course: A – 12 points, B – 8 points, C – 4 points
- United States History, Senior English, Highest Level Mathematics, Computer Skills:
A – 6 points, B – 4 points, 2 points

Course	Course Name	High School Name	Grade
Senior English	_____	_____	_____
United States History	_____	_____	_____
Highest Level Math Completed	_____	_____	_____
Highest Level Science Completed	_____	_____	_____

After completing this section, go to Part IV.

**Robeson Community College
Fall 2025 Admission Checklist**

Respiratory Therapy

College Educational Experience

Pre-Health Courses

Only courses identified below will be considered. Points will be awarded in the following manner for each course: A – 2 points; B – 1 point. Identify course (s) completed.

Course Prefix	College Name	Grade	Semester/Year Completed
HSC 110	_____	_____	_____
MED 120	_____	_____	_____

General/Related General Education Courses

Only courses identified below will be considered. Points will be awarded in the following manner for each course: A – 6 points; B – 4 points; C- 2 points. Identify course(s) completed. Equivalent courses (based on transfer eligibility) will be considered. Courses listed must meet applicable credit by transfer requirements.

Course Prefix	College Name	Grade	Semester/Year Completed
ENG 111	_____	_____	_____
ENG 112	_____	_____	_____
MAT 110	_____	_____	_____
PSY 150	_____	_____	_____
Humanities/Fine Art Elective	_____	_____	_____

College Science Courses (Biology)

A maximum of three courses will be considered. Most recent science courses completed will be considered. Courses listed must meet applicable credit by transfer requirements. Points will be awarded in the following manner for each course: A – 12 points; B – 8 points; C – 4 points. Students will be required to obtain a letter grade of “B” or greater in BIO 168 or CHM 131. Identify college science course(s) completed:

Course Prefix	College Name	Grade	Semester/Year Completed
BIO 168 Human A & P I	_____	_____	_____
BIO 169 Human A & P II	_____	_____	_____
CHM 131	_____	_____	_____
CHM 131A	_____	_____	_____

It is the applicant's responsibility to make sure that the official transcript(s) verifying the courses listed above are on file with the Admissions Office and unofficial transcript copies of high school and college are attached to this form.

Part III Completion of Academic Degrees/Programs

Applicants will be awarded points for completion of previous academic programs. Applicants will receive points for only the highest degree/program completed. Documentation must be provided to validate successful completion.

	Date Earned	Major Name	College	Points
Masters	_____	_____	_____	8
Bachelor	_____	_____	_____	6
Associate	_____	_____	_____	4
Diploma	_____	_____	_____	2
Certificate	_____	_____	_____	1

Note: Submit completed packet and supporting documents to the RCC Admissions Office in Building 13 by May 15, 2025.

Part IV References

Each applicant must submit three references on forms provided by the Admissions Office. The only references that will be awarded points are **high school teachers, college faculty and employers**. A maximum of 1 point will be awarded for each reference (total of 3 points). Completed rating forms should be submitted (in sealed envelopes) with all other admissions materials.

Part V Provisional Acceptance

A point selection process will be used to rank applicants for provisional acceptance into the program. Only applicants who have completed all the admissions requirements/criteria will be ranked for review. Particular consideration will be given to those applicants who have successfully completed the general /related education courses for the program or appropriate high school courses. Completed application packets will be reviewed by the health science program director for consideration.

Robeson Community College health science faculty will review the achievement potential of each applicant. During the candidate review process, faculty will examine previous academic records and pre-entrance examination scores to determine congruence with curriculum academic demands and program expectations.

Applicants provisionally accepted will be required to submit a letter of intent and attend a mandatory “refresher” math course. Applicants not accepted for program will be advised regarding alternate majors and/or general education coursework.

Prior to receiving full acceptance and/or enrolling in the first Respiratory Therapy (RCP) course, all Applicants Provisionally accepted **MUST** complete and/or provide documentation of the following:

1. Medical Review/Screen, which includes but not limited to:
 - a. (2) Separate PPDs: Proof of Negative Tuberculin (Tb) skin testing or follow-up chest X-ray within 3 months of enrollment.
 - b. Immunizations
 - Tdap, tetanus vaccines, Hepatitis B series, MMR, Rubella, Varicella series or positive titer (required)
 - Influenza, seasonal as required by clinical affiliate
2. Criminal Background Check and Drug Screen: Clinical agencies require a criminal background check and 12 panel urine drug screen prior to clinical experiences or rotations. This testing is scheduled by the College once students have been provisionally accepted.
3. Students will be responsible for purchasing and enrolling in Rotation Manager for specific clinical affiliates as part of the provisional acceptance process.

NOTE: (1) If results of a criminal background check, national sex offender registry and panel urine drug screen prevents a student from participating in a clinical rotation at any agency, then the student will not be able to fulfill the clinical requirements for the program, and subsequently will not be allowed to complete the Respiratory Therapy program. (2) Fees associated with the criminal background check and drug screen will be the responsibility of the student.

4. Healthcare-Providers CPR: Prospective students must submit documentation of current CPR certification (including infant, child and adult certification) from the American Heart Association BLS Healthcare Providers Course.
5. Attendance at a Mandatory Respiratory Therapy Orientation (To be Scheduled)
6. Provisionally accepted students previously enrolled in any other respiratory therapy programs must submit a letter from the program director.
7. Students will be scheduled by Program Faculty to attend 2 clinical affiliates for a guided job shadowing.