



Minutes January 15, 2019

The Robeson Community College Foundation, Inc. Board of Directors met Tuesday, January 15, 2019 at 12:00 p.m. in the Robeson Community College Board Room in Building 15.

Members Present:

Mr. Alan Avant, Mr. Bryan Britt, Mrs. Kathy Edge, Mrs. Beth Hunt, Mr. Sherwood Southerland, Mr. Eddy Covil, Mrs. Linda Metzger, Mr. Bruce Mullis, Mr. Adrian Lowery, Mrs. Crystal Collins, Mrs. Morgan Jones, Dr. Kimberly Gold, Dr. Michelle Cox, Mrs. Lisa Hunt

Excused Members: Mr. Mark Reif, Mrs. Lucy Simmons, Mr. Joseph Martin, Mr. Wesley Washington, & Mrs. Jayne Huggins

Unexcused Members: Mrs. Eveland Wooten & Mr. Johnny Robertson

Others Present:

Mrs. Rebekah Lowry, Mrs. Ashleigh Windley, Mrs. Tami George & Mrs. Elaine Chavis

Silent Roll Call

Chair Alan Avant called the meeting to order at 12:01 P.M. He welcomed everyone to the Robeson Community College Foundation Board meeting, and thanked everyone for coming and asked Mrs. Linda Metzger to provide the invocation.

Approval of Minutes from October 8, 2018

Mr. Bruce Mullis made a motion to approve the minutes from October 8, 2018 board meeting and Mr. Bryan Britt seconded the motion. Motion was approved.

Informational Items

Chair Avant discussed the Board of Director's directory, the committee directory and the upcoming 2018-19 Board Meeting Calendar. Chair Avant noted that Mrs. Jayne Huggins and Mrs. Kathy Edge will be added to the Board of Director's directory for the next meeting. In addition, he also reminded everyone of the April meeting.

Director's Report

Mrs. Lowry began her report by talking about the calendar for the Robeson Scholars Program and all of the events they will be involved with. Mrs. Elaine Chavis spoke briefly and informed the Board of Director's that she has nine students this year and so far three will be attending Robeson Community College so far. In addition, Mrs. Lowry noted that she will begin recruiting 8th graders who are transitioning to high school to join the program for next academic year. Director Lowry then began discussed the gifts report for the active quarter and was very pleased with how many much we have brought in. Mrs. Lowry noted that some of the funds are grants that are being funneled through the foundation office which is a grant from the Canon Foundation to provide more booths for our welding students and a grant from BB&T for our continuing education students.

Director Lowry presented the foundation goals on the PowerPoint screen to the Board of Director's to discuss if we have met our goals yet. She noted that we did received one rose garden request, campus fund drive goal was met through the monetary value. The golf tournament goal was exceeded as well. Mrs. Lowry stated that we should have four new endowments to meet our endowment goal. Director Lowry discussed the golf tournament and thanked the committee for the hard work. We had 89% board participation and exceeded our monetary goal.

Mrs. Lowry discussed our recent Robeson Community College Foundation, Inc. events such as the Sammy Cox Law Enforcement Naming Ceremony as well as the Sammy & Onita Cox and Dr. Michelle & Mr. David Cox Nursing Ceremony. In addition, she talked about our future events in the spring semester and presented them with upcoming foundation calendar.

President's Report

Dr. Gold began her report by discussing an overview of the past semester regarding our met goals and some highlights of the semester. She talked about how some of our employees are nearing retirement age and talked about how we need to prepare employees to be able to replace those vacancies and to help employees grow professionally. Dr. Gold talked about the kick off meeting that was held at the beginning of the semester on January 4, 2019.

Dr. Gold informed the Board of Directors of recent projects that have been taking place on campus. One project is a burn building for our fire and rescue college that is off campus on highway 72. She is hoping we can break ground on it by May 1, 2019. The Board of Trustees has also approved a new classroom building on campus and is primarily designated for our paramedic/EMT programs. That project will be to the left of the workforce development center and is a \$2 million dollar project. She noted that hoping the bidding process for the EMS building will begin in August with a completion date of May 2020. The expanded space will help to expand the nursing program as well. Dr. Gold noted that Dr. Eva Meekins (Nursing Director) that the Nursing program will expand by 18 slots.

The third project in the works is an expansion to the Sammy Cox Law Enforcement Building (Building 11). This is also a \$2 million project and will add new classrooms and a break room. Dr. Gold also discussed that we have some repairs to be completed to Building 7, 8, and 17 that we are continuing to work on. Dr. Gold informed the Board of Director's that we are currently going through the SACS reaffirmation process, this is completed every ten years and every five years is a smaller report. She noted that we are represented by the SACS Vice President and she will be on our campus next week. She also complemented the staff for the hard work they have been providing during this SACS reaffirmation process.

Dr. Gold also discussed the \$312,000 that the legislature provided us for hurricane relief primarily for students. So far, we have awarded \$310,000 to help students with tuition, books, car maintenance, etc. In addition, Dr. Gold stated that they have requested more hurricane funds to help additional students. She was pleased to find out that there were only five students on the purged list for spring schedules. She thanked the Board of Directors for all their donations to scholarships and informed the group that our enrollment for spring 2019 was 1,360 students. Dr. Gold closed her report by talking about the Robeson Community College pennants that Mrs. Metzger talked about at our previous meeting. Dr. Gold wants them to be placed at restaurants and various businesses. Lastly, Dr. Gold talked about a fact sheet that she is working on that she wants to be shared. Mrs. Morgan Jones informed the group that Dr. Meekins stated that nursing program is the only college to have a 100% passing rate. Dr. Gold talked about the college getting a mascot, the students voted for a blue knight previously but we do not have a visual representation of that mascot.

Financial Reports

Tami George presented the financial report to the board members and said that we are halfway through the year and we have spent \$22,810.20 of the budget and have \$31,162.80 remaining. Revenues on a cash basis is \$380,971.26 and total revenues over expenditures are \$323,354.03. Mrs. George reiterated what Mr. John Masters talked about at the last meeting regarding the financial state of the foundation being in good hands. Mrs. George turned it back over to Mrs. Lowry to discuss the negative amount in marketing and promotions. Mrs. Lowry stated that she will move three items from marketing and promotions to the supplies line item. She stated that we do not need an increase but wanted to make everyone aware. Mr. Adrian Lowry made a motion to approve the financial report and Mrs. Linda Metzger seconded the motion, and the motion passed.

New Business

Mrs. Lowry informed the Board of Director's about the finance committee meeting that was held on December 6, 2018. She stated that the committee voted to issue a RFP for investment services because it has not been done in the last ten years and the committee felt that it was a good business practice. The group was presented with the finance committee minutes as well as the RFP documents. Director Lowry noted that the RFP was developed as a group and will be advertised in multiple newspapers. She also noted the timeline in the packet. Mrs. Lowry asked the board to recommend any proposals they know of because the more proposals received the better the outcome.

Mrs. Lowry talked about the BraveStep program and informed the group that we received \$6,000 in donations from First Bank (\$5,000) and BB&T (\$1,000). There will be a reception held at the Chancellor's home in March and the nine students will be presented with their scholarships and all board members will be invited. In addition, she discussed two new scholarships for this semester which is the United Way Pathways Scholarship and Rust Enterprises, Inc. scholarship for RCC students who are McDonald's employees. Lastly, she closed with talking about the alumni fundraising that is going on until March 5, 2019. She encouraged the board members to buy raffle tickets to win the \$300 alumni gift basket.

Closing Comments

Mrs. Lowry closed the meeting by showing a video of pictures regarding our recent RCC Foundation, Inc. events as well as the updates to the foundation website with all of the Board of Director's headshots.

Adjournment

Chair Avant asked there was any other business to cover for the good of the Foundation, hearing none the meeting adjourned at 12:58 p.m.

Respectfully submitted,

Alan Avant
Foundation Chair

Dr. Kimberly Gold
Robeson CC President

Mrs. Rebekah R. Lowry
Foundation Director