



OFFICE OF STUDENT FINANCIAL AID

ROBESON COMMUNITY COLLEGE

Student Center Building 13

PO Box 1420

Lumberton, NC 28359

T 910.272.3352

Email: finaid@robeson.edu

F 910.272.3314

Website: <https://www.robeson.edu/fa/>

2020-2021 Financial Aid Consortium Agreement

Student's Name: _____ Student ID: _____

Address: _____ City/State/Zip _____

Phone #: _____ Email: _____

What is a consortium agreement?

Consortium Agreements allow students to be considered enrolled at their home institution while taking coursework at another (host) institution. The **home school**, Robeson Community College (RCC), is the institution granting the student's degree, diploma, or certificate. The **host school** is the institution that the student is "visiting" under this agreement. The host school must be an approved Title IV school. The purpose of this agreement is to extend regular student status to RCC students taking pre-approved coursework at the host institution.

Student Checklist:

- Complete Section I of the agreement
- Meet with your Academic Advisor to have Section II completed. Please make sure you meet the following requirements:
 - You are enrolled at RCC in an eligible program of study
 - The courses approved to take at host school are required for your program of study
- Meet with a representative of RCC's Financial Aid office to have Section III of this agreement reviewed and signed.
- RCC's Financial Aid Office will submit the consortium agreement to your Host School for authorized signature(s). The host school faxes the completed form to RCC Financial Aid for processing.
- After completing the consortium term, you must request an academic transcript from the host school to be sent to the RCC Registrar's Office. Please note Satisfactory Academic Progress could be impacted if the transcript is not received or the courses are not successfully completed.
- A consortium agreement will not be processed for any student who is in a "Suspended or Probationary" Satisfactory Academic (SAP) status.

Enrollment Status: The student is responsible for informing the Financial Aid Office at *RCC* of their enrollment status at both institutions. RCC will award the student financial aid based on the enrollment status as determined by combining coursework to be taken at the host school and RCC. After classes begin, RCC will confirm actual enrollment and revise, if necessary, financial aid awards to reflect the actual enrollment status. The host institution will provide RCC with documentation supporting the students' enrollment status. This documentation must include credit hours enrolled, enrollment period beginning and ending dates, and list of specific courses the student is taking.

Disbursing and Distributing Aid: RCC will disburse Title IV Federal financial aid funds.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison or both.



2020-2021 Financial Aid Consortium Agreement

Consortium Agreement Between And

Robeson
Community College
(Home School)

(Host School)

SECTION I: To be completed by the student

Name: _____ RCC Student ID: _____

Home Address: _____ Home Phone: _____

City: _____ State: _____ ZIP Code: _____

Consortium Term: Fall _____ Spring _____ Summer _____ Academic Year: _____

Do you plan to register at RCC during the consortium term? Yes _____ / No _____

If "Yes": How many hours do you plan to take at RCC ? _____

Student Certification:

- Be enrolled in an eligible program at RCC .
- Provide a copy of my schedule from the Host Institution to RCC
- Provide a copy of payment receipt for tuition and fees at the Host Institution to RCC .
- Take courses at the Host Institution that are pre-approved by RCC which are transferable to my eligible program of study at RCC .
- Submit an official academic transcript from Host School to RCC 's Registrar's Office within 30 days after the term completion.
- Immediately notify RCC 's Financial Aid Office of any change in enrollment status at the Host Institution, including withdrawing from any or all courses.
- Authorize the Host School to release any information related to your enrollment and financial aid eligibility.
- Maintain Satisfactory Academic Progress standards at both institutions.

I have read the above Student Certification and understand my rights and responsibilities under this Consortium Agreement.

Student's Signature

Date

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**SECTION II:
To be completed by the student's Academic Advisor**

_____ intends to enroll in the following courses at
 (Student's Name)
 _____ (Host school). These courses are the academic equivalent to
 RCC's courses listed.

- Course: _____ RCC Equivalent: _____
- Course: _____ RCC Equivalent: _____
- Course: _____ RCC Equivalent: _____
- Course: _____ RCC Equivalent: _____

My signature below confirms that the course(s) to be taken at _____ (Host school)
 will be accepted as partially fulfilling the requirements of (Student's Name) _____
 degree program at **RCC**.

 Academic Advisor Signature Date

 Academic Advisor Printed Name Phone Number Email Address

PLEASE MAKE A COPY OF THIS AGREEMENT FOR YOUR RECORDS

**SECTION III:
To be completed by a RCC financial aid staff member.**

My signature below affirms that I have gone over the terms of the consortium agreement with
 Student Name: _____ RCC Student ID: _____

The student meets the terms of this agreement and approved courses are required for student's
 program of study (*degree audit*).

 Financial Aid Staff Member Signature Date

PLEASE FAX OR MAIL THIS FORM TO HOST SCHOOL AND KEEP COPY FOR OFFICE RECORDS

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SECTION IV:

To be completed by the Host School's Financial Aid Office

Student Name: _____ Host School Student ID: _____

Enrollment Dates at Host School: _____ to _____

Enrollment Period: Fall _____ Spring _____ Summer _____

This agreement shall remain in effect during the enrollment period of this student or until canceled in writing by either institution.

Please list below all courses that student plans to take at host school during the consortium agreement term and the numbers of credit hours per course.

Course: _____ Credit Hours: _____

Course: _____ Credit Hours: _____

Course: _____ Credit Hours: _____

Total Credit Hours: _____

Cost of Attendance for enrollment period stated above:

Tuition:	\$ _____
Fees:	\$ _____
Transportation:	\$ _____
Books and Supplies:	\$ _____
Miscellaneous:	\$ _____
Total Cost of Attendance:	\$ _____

As a representative of the host school you agree to:

- Confirm the student is in a transient/visiting status at your school taking courses that meet the Title IV, and State financial aid requirements
- Not award any federal, state, institutional, or private aid during the time the student is enrolled at your school
- Notify **RCC** immediately and supply the effective date(s) if the student withdraws or drops any hours reported in this agreement.
- Upon the student's request, facilitate the release of an official academic transcript to **RCC Registrar's Office** upon completion of the consortium term.

Host Financial Aid Staff Member Signature

Date

Printed Name and Title

Office Phone

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