



Career & College Promise Operating Procedures

The Career and College Promise Operating Procedures define the eligibility requirements for students, the process for filing programs of study, student coding procedures, and program coding procedures.

College Transfer Pathway

1. The Career and College Promise Pathway requires the completion of a transfer pathway approved by the State Board of Community Colleges including transfer courses in English and mathematics and ACA 122 College Transfer Success.
2. To be eligible for enrollment, a high school student must meet the following criteria:
 - a. Be a high school junior or senior;
 - b. Have unweighted GPA of 2.8 on high school courses; or
 - c. Demonstrate college readiness on an approved assessment or placement test (See attachment A for college readiness scores).
3. To maintain eligibility for continued enrollment, a student must
 - a. Continue to make progress toward high school graduation, and
 - b. Maintain a 2.0 GPA in college coursework after completing two courses.
 - c. A student who falls below a 2.0 GPA after completing two college courses will be subject to the college's policy for satisfactory academic progress.

Career Technical Education Pathways

Curriculum: Juniors and Seniors

1. The Career and College Promise Career Technical Education Pathway for juniors and seniors leads to a certificate or diploma aligned with a high school Career Cluster.
2. To be eligible for enrollment in a Career and Technical Education pathway, a high school student must meet the following criteria:
 - a. Be a high school junior or senior;
 - i. Have an unweighted GPA of 2.8 on high school courses; or

ii. Demonstrate college readiness in English, reading and mathematics on an assessment (See Attachment A for college readiness scores.); or

iii. Have the recommendation of the high school principal or his/her designee and his/her rationale for recommendation in place of GPA requirement (assessment scores should be considered) and have the recommendation of the college's Chief Academic Officer or Chief Student Development Administrator; and

3. Recommendation will not be allowed for CTE pathways that include UGETC (Universal General Education Transfer Component) course(s) included in the pathways.

4. If a CTE pathway contains a UGETC (Universal General Education Component) course(s), the student must meet the same eligibility criteria as a transfer pathway student.

5. High school counselors should consider students' assessment scores in making pathway recommendations.

6. To maintain eligibility for continued enrollment, a student must

a. Continue to make progress toward high school graduation and

b. Maintain a 2.0 in college coursework after completing two courses.

c. A student who falls below a 2.0 GPA after completing two college courses will be subject to the college's policy for satisfactory academic progress.

8. With approval of the high school principal or his/her designee and the college's chief academic officer or chief student development administrator, a student may concurrently enroll in:

a. One College Transfer Pathway and one Career Technical Education Pathway or

b. Two Career Technical Education Pathways or

Workforce Continuing Education Pathway: (Juniors and Seniors)

The Appropriations Act of 2017, S.L. 2017-57, amended NC General Statutes 115D-20(4)a.2 to allow "Academic transition pathways for qualified junior and senior high school students that lead to a career in technical education certificate, diploma or State or industry-recognized credential."

1. The Workforce Continuing Education Pathway for juniors and seniors leads to a State or industry-recognized credential aligned with a high school Career Cluster.

2. To be eligible for enrollment a high school student must meet the following criteria:

a. Be a high school junior or senior;

i. Have an unweighted GPA of 2.8 on high school courses; or

- ii. Demonstrate college readiness in English, reading and mathematics on an assessment; or
- b. Be a high school junior or senior;
 - i. Have the recommendation of the high school principal or his/her designee and have the high school principal or his/her designee's rationale for recommendation in place of GPA requirement; and
 - ii. Have the recommendation of the college's Chief Academic Officer or Chief Student Development Administrator
- 3. High school counselors should consider students' assessment scores in making pathway recommendations.
- 4. Where possible, students should be granted articulated credit based on the colleges' CE to CU articulation agreement or alternate 'credit for prior learning' options.
- 5. To maintain eligibility for continued enrollment, a student must:
 - a. Continue to make progress toward high school graduation,
 - b. Continue to make progress toward successful completion of the Workforce Continuing Education pathway as defined with the pathway syllabus
 - c. A student who doesn't meet these criteria will be subject to the college's policy for satisfactory progress.