



BASIC LAW ENFORCEMENT TRAINING

APPLICATION PACKET

BLET Contact Information

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Bruce Meares – BLET Training Coordinator/QA (Notary Public)

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Dear Prospective BLET Cadet,

Welcome to Robeson Community College. Thank you for choosing our Basic Law Enforcement Training (BLET) program to begin your journey into Law Enforcement.

Our **FALL 2026 BLET Day Academy** will **begin on Monday, August 17, 2026**. Completed application packets **must be submitted no later than 2:00 PM on July 17th, 2026**.

Required Information Session: All Cadets must attend at least one Information Session. These sessions are held in Building 11, Room 1123, and will be scheduled after packet submission.

Sponsorship Requirement & Fees

All students must obtain **sponsorship** from a **law enforcement agency** to attend the BLET academy. **Sponsorship waives the cost of tuition only; however, students are responsible for all additional fees, which must be paid by August 10, 2026.** Cadets are responsible for the following fees: *(Fees are subject to change without notice.)*

- **\$35.00** BLET supply fee
- **\$50.00** Activity fee
- **\$32.00** Technology fee
- **\$11.44** TimelyCare fee
- **\$7.50** Parking fee
- **\$527.00** Uniform & accessory fee

There are two options to purchase textbooks:

- **Option 1: (\$885.00)** Purchase from the North Carolina Justice Academy (NCJA)
- **Option 2: (\$999.00)** Purchase/Rent from RCC through First Day Complete Program

Approximate Total Cost Including Fees and Textbooks: \$1609.89 - \$1661.94

Financial Aid

- BLET students **are eligible for financial aid and scholarships.**
- **Financial aid and scholarships can only be used at the Robeson Community College bookstore, not the NCJA.**
- **Cadets must use the most current edition of all required textbooks.**

Required Documents & Submission Guidelines

All documents listed on the **BLET Student Checklist** must be submitted prior to the deadline for academy admission. **Ensure all copies are legible.** This packet includes all required forms.

Notary Services:

Mr. Bruce Meares, Qualified Assistant for BLET, is available for document notarization. **Appointments must be scheduled in advance** at (910) 272-3650.

Contact Information

If you have any **questions, concerns, or need clarification**, please feel free to contact me or Mr. Bruce Meares:

Email: tdimery@robeson.edu

Direct Line: (910) 272-3480

Email: dmeares@robeson.edu

Direct Line: (910) 272-3650

Packet Submission

Completed packets must be submitted in person to the faculty offices in **Building 11**. Each packet must be reviewed with cadet in person by Director Dimery or QA Meares.

Respectfully,



Matt Dimery
Director of Law Enforcement Programs
Robeson Community College

Frequently Asked Questions for the BLET Program

1. What sets the program at RCC apart from other basic law enforcement programs?

Robeson Community College's BLET student has access to a diverse group of instructors that teach each block. Our instructors range from patrol officers through command staff of local sheriff's offices and police departments. We also utilize NCSHP, ALE agents, and NC Magistrates to teach in their area of expertise. RCC's BLET students also go through a rigorous PT program to ensure they are prepared to pass the required POPAT.

2. How intense of a program is this?

BLET is a state mandated 868 hour course that takes approximately 24 weeks. RCC's program is approximately 880 hours. RCC's BLET program consists of about 60 plus hours of PT throughout the program. Students start PT at 6am and are in class by 8am for their daily instruction. Students are held to a higher standard than traditional students, and this is because all law enforcement officers are held to those higher standards.

3. Do I have to wear a uniform?

BLET students are required to wear a uniform daily. Uniforms are ordered by the BLET department, and students cover the cost of uniforms through their required fees paid to the school. Students are provided with three (3) sets of uniforms, and two (2) sets of PT uniforms, along with uniform accessories.

4. Is this program available for free?

No. Tuition is waived for students who are either sponsored by or hired with a law enforcement agency. However, non-hired students are responsible for covering required program fees, books, and uniforms. These cost on average approximately \$1,600. Financial aid may be available to help offset these expenses.

5. Is there a required test prior to being accepted into BLET?

YES. All students must take a reading test and score at least on the 10th grade reading level.

BLET Student Checklist

All Items Must Be Checked Off Prior To Submission

ALL APPLICANTS

- Birth Certificate
(Original must be copied by staff)
- Valid N.C. Driver's License
- Copy of Official H.S./College Transcripts
- Sponsorship Form
- Certified Criminal History***
(Complete after May 20, 2026)
- DD-214, (Veterans Only)
- Letter from command (Active Duty)
- Military Background Info
(Current/Prior Service Members Only)
- F-1 Medical History
(New Version)
- F-2 Medical Exam Report
(New Version)
- F-3 Personal History Statement

IF HIRED BY AN AGENCY

- Employment Verification Form
- F-25

*In certain cases, the Director may require an **FBI "Right to Review" criminal history** check.

Criminal Record Check

A Commission-accredited school **shall not admit** any individual into a presentation of **Basic Law Enforcement Training (BLET)** unless the individual provides the **School Director** with **one of the following approved criminal record checks**, along with required supporting documentation.

Acceptable Criminal Record Checks

An individual trainee must provide **one** of the following:

1. Form F-25 – Applicants Hired by an Agency Only

A completed **Form F-25**, titled *“Criminal Record Conviction History for B.L.E.T. Enrollment”*, issued by a **department head**.

2. Certified Local and State Criminal Record Check

A **certified criminal record check** covering **local and state records**, accompanied by:

3. North Carolina SBI “Right to Review” (Fingerprint-Based)

A **fingerprint-based criminal history background check**, known as a **“Right to Review”**, conducted by the **North Carolina State Bureau of Investigation (SBI)**, provided that:

- The individual has **resided only in North Carolina** since obtaining the age of majority.

4. Federal Fingerprint-Based “Right to Review”

A **fingerprint-based criminal history background check** conducted by a **federal agency**, covering:

All locations (domestic and foreign) where the trainee has resided since obtaining the age of majority.

Additional Requirements for Military Service

Trainees who have served in the **United States Armed Forces** must provide:

1. **One** of the criminal record checks listed above **AND**
2. A copy of their **DD Form 214 (Certificate of Discharge)** showing:
 - o *Character of Service*
 - o *Narrative Reason for Separation*

If Character of Service is “Bad Conduct” or “Dishonorable”:

- The trainee must also provide **certified copies of court-martial proceedings**, including final disposition.

Additional Documentation Required:

- Proof that the trainee has requested their **Official Military Personnel File (OMPF)**, which must be provided upon receipt.

Foreign Residence Considerations

Naturalized U.S. Citizens

- Trainees who were **naturalized as U.S. citizens** are **exempt** from providing criminal record checks for locations **outside the United States** prior to naturalization.

Non-Naturalized Individuals Residing Outside the U.S.

If a trainee has resided outside the United States and **cannot obtain a criminal record check** from those locations, the trainee must document the following and forward it to the **Standards Division**:

1. Name of the agencies contacted
2. Date each agency was contacted
3. Contact information for each agency
4. Reason the criminal record information cannot be obtained



Military Record Request Information

• **U.S. Army Records**

U.S. Army Criminal Record Center
27130 Telegraph Road, Quantico, VA 22134
Phone: (305) 4224 (General Information)
Fax: (305) 4154
FOIA Inquiries: (305) 0003
Email: sarmy.belvoir.usacide.mbx.crfoiapa@mail.mil
Website: <https://www.cid.army.mil/crc.html>

• **U.S. Air Force Records**

Information Release Division
27130 Telegraph Rd, Quantico, VA 22134-2253
Phone: (305) 8044
Email: afosi_hq-foia-request@us.af.mil
Website: <http://www.privacy.af.mil/>

• **U.S. Navy / Marine Corps Records**

Naval Criminal Investigative Service (NCIS)
Attn: Records Management Branch (Code 11C1)
27130 Telegraph Rd, Quantico, VA 22134-2253
Phone: (305) 9092
Email: ncis_foia@ncis.navy.mil
Website: <http://www.ncis.navy.mil/Resources/FOIA/>