

Admissions Health Science Timeline for 2023 Fall Enrollment

Program: Surgical Technology

May 25 Completed Checklist and Supporting Documentation Deadline
(Submitted to the Admissions Office)

July 13 Program Director Notification to Applicants of Status (by mail)

Note:

Each applicant is responsible for following the stated timeline outlined above and for the submission of all required documents to the Admissions Office.

Applicants completing the Health Science Admissions process after the established timeline will be considered based on space availability.

Students are expected to attend a Surgical Technology Program Information Session. Applicants will earn 2 points for the application packet by submitting a signed certificate of participation.

Information Session Fall 2022:

November 24, 2022
December 9, 2022

Information Session Spring 2023:

Tuesday January 24, 2023
Tuesday February 21, 2023
Tuesday March 21, 2023
Tuesday April 25, 2023

All Information Sessions will be held in the Health Science Bldg. (17) Rm 1744B at 3 pm.

Submit a one-page paper on why you wish to go into Surgical Technology

SURGICAL TECHNOLOGY (ST)

Name: _____ College Id#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

RCC Email Address: _____

Personal Email Address: _____

Telephone Numbers: Home _____ Cell _____

Checklist Overview and Directions

NOTE: Students must have a 2.8 or greater grade point average (GPA) in program general education/related courses at the time of application to be considered for provisional acceptance.

- For Surgical Technology, **the GPA will be based upon grades earned in** BIO 168, BIO 169, BIO 275, ENG 111, PSY 150, Humanities/Fine Arts elective.
- The Surgical Technology Program Faculty will **not** receive student packets for review if the GPA is less than 2.8 in Surgical Technology general education/related courses.
- Students may earn points for admission based upon a final course grade in HSC 110, MAT 143, and MED 120; however, the courses **are not** considered in the calculation of GPA for admission.

Application Requirements

Directions: Date items as completed. All items <u>must be</u> completed prior to submitting the Surgical Technology application to the Admissions Office. Documents <u>must be received by the deadline.</u>	Date Completed/Submitted
1. RCC Admissions Application process completed	
2. Unofficial Transcripts from ALL programs attached.	
3. Three (3) academic, employment or professional references. Submit references to the Office of Admissions on the forms provided.	
4. Surgical Technology Information Session certificate attached	
5. Letter from the <u>director, if previously enrolled</u> in any other Surgical Technology programs	

I certify that the attached application related items are correct and accurate. I understand that the falsification of any information or documentation will result in the revocation of this application.

Applicant Signature _____ Date Submitted _____

For Admission Office Use:
 Signature _____ Date Received _____

Part I Academic / College Performance

Admission to all RCC Health Science programs is a competitive process. It is the applicant’s responsibility to make sure that official transcripts verifying **ALL** courses listed are on file with the Admissions Office and **unofficial transcript copies of high school and/or college are attached to this application.**

Directions: Identify college course(s) completed:

A. Required General/Related Education Courses: Points will be awarded in the following manner: A – 6 points; B – 4 points; C- 2 points. Eligible transfer/equivalent courses may be considered.

Course Prefix	College Name	Grade	Semester/Year Completed
ACA 111			
ENG 111			
ENG 112			
PSY 150			
Humanities/Fine Art Elective			

B. College Science (Biology and Chemistry) Courses: Points will be awarded in the following manner: A – 12 points; B – 8 points; C- 4 points. Eligible transfer/equivalent courses may be considered.

Course Prefix*	College Name	Grade	Semester/Year Completed
BIO 168 Human A & P I			
BIO 169 Human A & P II			
BIO 275 Microbiology			

C. Recommended Pre-Health Courses: Points will be awarded in the following manner: MED 120: A – 4 points; B – 2 points; C- 1 points; HSC 110: A – 2 points; B – 1 point; CIS 110: A – 6 points; B – 4 points; C- 2 points. Eligible transfer/equivalent courses may be considered. These courses **will not** be considered in the calculation of program GPA for admission.

Course Prefix*	College Name	Grade	Semester/Year Completed
MED 120			
CIS 110			
ENG 112 or 114			

D. Completion of Academic Degrees and/or Programs

Applicants will be awarded points for completion of previous academic programs. Applicants will receive points for **ALL** degrees/programs completed. Documentation/transcripts must be provided to validate successful completion of each.

Academic Program*	Date Earned	College Name	Major	Points
Masters				5
Bachelor				4
Associate				3
Diploma				2
Certificate				1

Part II Participation in Program Information Session

Applicants **must submit a signed certificate** of participation in a Surgical Technology Information Session with the application. The program director, program faculty or designee will provide a signature that denotes the applicant’s attendance in a program information session.

- Signed Information Session Certificate – A maximum 2 points (only one certificate will be considered).

Part III References

Each applicant must submit three references on forms provided by the Admissions Office. **The only references that will be awarded points are high school teachers, college faculty and employers.** A maximum of 1 point will be awarded for each reference (total of 3 points). Completed rating forms should be submitted (in sealed envelopes) with all other admissions materials.

Part IV Provisional Acceptance

1. A point selection process will be used to rank applicants for provisional acceptance into the program. Only applicants who have completed all the admissions requirements/criteria will be ranked for review. Particular consideration will be given to those applicants who have successfully completed the general/related education courses for the program or appropriate high school courses.
2. **Applicants must have a 2.8 or greater grade point average (GPA) in program general education/related courses at the time of the application submission to Admissions in order to be considered for health science program admission.**
3. Robeson Community College health science faculty will review the achievement potential of each applicant. During the candidate review process, faculty will examine previous academic records and pre-entrance examination scores to determine congruence with curriculum academic demands and program expectations.
4. Top applicants will be required to attend a final information session hosted by Surgical Technology faculty in July. Notification of this session will be sent by email and/or mail. This session is designed to provide applicants with additional program requirements. Applicants who are chosen for the program are offered provisional acceptance based on fulfillment of all admission requirements/criteria by the deadline specified in the provisional acceptance letter.

Part V Provisional Acceptance Requirements

Prior to receiving full acceptance and/or enrolling in the first surgical technology course, all Applicants Provisionally accepted **MUST** complete and/or provide documentation of the following:

Requirement	Description
Medical Screen	<p>A complete medical/ health screen provide by a licensed provider is required. The screen includes but not limited to:</p> <ol style="list-style-type: none"> a. Two (2) separate PPDs: Proof of Negative Tuberculin (Tb) skin testing or follow-up chest X-ray within 3 months of enrollment. b. Immunizations <ul style="list-style-type: none"> ▪ <u>T-dap</u>, tetanus vaccines, Hepatitis B series, MMR, Rubella, Varicella series or positive titer (required) ▪ Influenza, although not required but strongly recommended and/or required by clinical affiliate
Criminal Background Check and Drug Screen:	<p>Clinical agencies require a criminal background check and 12 panel urine drug screen prior to clinical experiences.</p> <ol style="list-style-type: none"> a. If results of a criminal background check and panel urine drug screen prevents a student from participating in a clinical experience at any agency, then the student will not be able to fulfill the clinical requirements for the program, and subsequently will not be allowed to enroll/ complete the Surgical Technology program. b. This testing is scheduled by the College once Applicants have been provisionally accepted. However, fees associated with the criminal background check and drug screen will be the responsibility of the student.
Healthcare-Provider CPR	Documentation of current/active American Heart Association - BLS Healthcare Providers CPR certification (including infant, child and adult certification).
Orientation	To be scheduled. Attendance is mandatory & required for full acceptance.
Program Prerequisites	<p>Submit documentation of successfully completing the following courses with a “C” or higher:</p> <ul style="list-style-type: none"> ▪ BIO 168 Human Anatomy & Physiology I ▪ BIO 169 Human Anatomy & Physiology II

Submit the “Completed” Surgical Technology Application and supporting documents to the **RCC Admissions Office in Building 13 by the deadline.**